

SAU #44 Nottingham
Nottingham School Board
Public Session Minutes
November 1, 2017 / 6:30 pm

1 Nottingham School Board Members: Chair Ms. Jackie Snow, Vice Chair Dr. Roslyn K. Chavda, Ms. Susan
2 Levenson, Ms. Christine Dabrieo, Ms. Kathryn Brosnan

3 Absent: Kathryn Brosnan

4 Others: SAU#44 Superintendent Dr. Robert Gadomski, Principal Christopher Sousa, Vice Principal Jeff
5 Hoellrich, Curriculum Director Jude Chauvette, SAU #44 Finance Director Marjorie Whitmore, SAU #44
6 Assistant Superintendent Scott Reuning,

7 Visitors: Lauren Best, Kayleigh Swierk, ~~Mr. Best~~*,*

8 1. Meeting Call to Order: Chair Snow opened the ~~DATE~~November 1, 2017 meeting at 6:30 pm.

9 2. Chair Snow led those in attendance in the Pledge of Allegiance.

10 3. Review of Bills and Manifests: reviewed and signed by board members.

11 4. Non-Public Session (if needed): N/A

12 5. Approval of Minutes: Postponed

13 6. Public Comment:

14 7. Student Representatives: Ms. Swierk reviewed current activities at Dover High School stating
15 meetings have been held for seniors and parents to learn about the college application and financial
16 aid process, students have also received assistance in completing applications. Fall sports are closed
17 and winter sports have begun with pre-season workouts and tryouts. On October 25th fifty people
18 received their US Citizenship at the high school with a presentation completed by the school Junior
19 ROTC and the Colorguard. November is a month of giving and many clubs are holding donation
20 drives for the month, including items for the animal shelter and buying turkeys for local needy
21 families. The new building has the exterior mostly completed, inside work is taking place, and the
22 CTC program was able to take a tour.

23 Ms. Best reviewed current activities at Coe Brown stating pre-SAT testing has been taking place, to
24 prep for taking the SAT later in the year. The CBNA SOFA group held their annual mattress sale to
25 support the performing arts programs. The school hosted a middles school cross country track meet
26 for other NH and neighboring state schools. Quarterly electronic report cards are now available and
27 have been emailed to parents and students. School clothing can be purchased from Collins
28 Sportsware through November. Artwork from 2017 was added to the school permanent art
29 collection and is on display. The school chorus participated in the Seacoast Choral Festival and band
30 tryouts took place for the Jazz Allstate Chamber. The theater program presented to packed crowds,
31 and the next presentation will be the student directed on act plays in December. Fall sports have
32 been completed and winter sports begin. The Girls soccer program participated in a breast cancer
33 walk to support those who have had or still have breast cancer. The power outages from the
34 October storm will affect the dates of final exams.

35 8. Administrative Reports:

36 a. Business Administrator's Report: N/A

37 i. Monthly Financials: N/A

38 b. Assistant Superintendent/Student Services Report: N/A

SAU #44 Nottingham
Nottingham School Board
Public Session Minutes
November 1, 2017 / 6:30 pm

- 39 c. Principal's Report: N/A
- 40 d. Curriculum Director's Report: Mr. Chauvette reported he is completing a new grant application
- 41 to the Honda Corporation to try and get the Virtual Reality lab, but the grant application
- 42 requires a lot of additional paperwork and is due February 1, 2018. The first mentor meeting
- 43 was held with Strafford with good results, additional meetings will be held with Northwood in
- 44 the near future. A workshop was held in regard to competency understanding with teachers
- 45 actively working together to better understand the process. The board will have a presentation
- 46 regarding competencies in January. Science NECAP results with have been received, with high
- 47 scores, and parents will receive those reports with Q1 report cards. The new testing format will
- 48 prevent a side by side comparison to prior year testing. Mr. Chauvette explained that the
- 49 smaller testing groups can cause a fluctuation of the results being received; the test is not
- 50 adjusting for those with special needs. There isn't a significant concern about the test scores
- 51 and educating students and expect different, even better, results with the new science
- 52 standards.
- 53 The Summer Slide study is complete and while scores are not consistent, and there is the
- 54 expectation of some students having summer slide, there is nothing to identify why there is such
- 55 a difference to the results. Without having personalized reports from each parent identifying
- 56 what was completed by their student, the only way to determine there is something to be
- 57 concerned about is year after year of sliding backwards. There is the expectation that
- 58 continuing with the program there will be more success, and parents have been asked to
- 59 identify and share with the school what actions they found to be successful. Ms. Dabrieo asked
- 60 if there are other methods to evaluate regression. Dr. Chavda recommended Mr. Chauvette
- 61 attend the National Summer Program next year to learn more about the best practices to
- 62 prevent summer slide.
- 63 Nottingham hosted teachers from the Mascenic school to observe the Rti process. Nottingham
- 64 teachers had an opportunity to show off the great work they do with others in their field.
- 65 There has also been an increase in the number of bridges meetings with Coe Brown; there are
- 66 some departments where the meetings are more useful than others, but cause a lot of engaging
- 67 and positive discussion.
- 68 Each grade level team is being visited to ensure the next generation science standards are being
- 69 implemented and to check in on how the prior year standards are also working.
- 70 e. Superintendent's:
- 71 i. Personnel Report:
- 72 **Motion: by Dr. Chavda to nominate Dominic Paoletti as Girls Basketball Coach and Tommy**
- 73 **Welch III for the Boys B Basketball Coach. Second by Ms. Levenson.**
- 74 **Vote: 4 – 0 in favor.**
- 75 **Motion: by Dr. Chavda to accept the stipends for the Soccer Coach, Chorus, and Yearbook**
- 76 **Advisor. Second by Ms. Dabrieo.**
- 77 **Vote: 4 – 0 in favor.**

SAU #44 Nottingham
Nottingham School Board
Public Session Minutes
November 1, 2017 / 6:30 pm

78 Dr. Gadomski reported the power outage has been challenging, more so than a regular snow
79 storm because you never know when the power will come back on. A generator was
80 borrowed from Northwood in order to complete payroll and other necessary tasks. The SAU
81 office currently has no power.

82 Chair Snow asked to review the school attendance policy during school closures. Dr.
83 Gadomski reported Nottingham and Coe Brown typically follow suit, specifically with snow
84 storm related events. This power outage was different, because power returned to the
85 school differently. The Dover schools make their decisions separate from Nottingham, and
86 the decision isn't always the same; Dover students/parents should rely on their notice from
87 Dover. The exception to this policy is transportation, because if school is cancelled in
88 Nottingham because of bad roads and Dover does not cancel school, the buses will not run
89 for the Dover high school students. If this happens, Dover does allow students to arrive if
90 they can be safely driven by another method, but it isn't required and students are given
91 additional time to complete school work. Ms. Dabrieo will supply the information on the
92 School Board Facebook page.

93 Mr. Sousa stated this storm did cause a challenge because many roads were not clear
94 enough to travel. When the school was opened and students still could not make it out from
95 their home, they are given an excused absence and ability to make up the work and any
96 tests. This type of issue is only difficult when it is end of the quarter testing and the timing in
97 order to meet grading deadlines, and even more difficult when parent conferences are
98 taking place.

99 ii. Staff Request: Dr. Gadomski reported research of other school contracts were reviewed and
100 it was determined that most did reflect 12 paid holidays, and as contracts have been
101 updated consistency with terms is being sought. This contract was re-issued with only 10
102 paid holidays and it isn't an unreasonable request to increase the number of holidays; this
103 appears to be the last contract to be inconsistent.

104 **Motion: by Dr. Chavda to amend the contract for Michele Zeblisky to go from 10 paid**
105 **holidays to 12 paid holidays to be consistent with other school full time contracts. Second**
106 **by Ms. Dabrieo.**

107 **Vote: 4 – 0 in favor.**

108 iii. Update from Dail on Driver Shortage: Dr. Gadomski would provide a report to the School
109 Board members by email as he had a delay with speaking with Dail about the shortage
110 because of the storm.

111 9. Policies: Second Reading: It was stated Nottingham School policies can be found by choosing links
112 on the Nottingham School/School Board web page or on the Nottingham School Board web page on
113 the SAU #44 website.

114 ADB Drug-Free Workplace: Dr. Chavda asked if the school bus was school property and it was stated
115 the policy does apply to being on the bus.

SAU #44 Nottingham
Nottingham School Board
Public Session Minutes
November 1, 2017 / 6:30 pm

116 **Motion: Dr. Chavda to accept policy ADB Drug-Free Workplace/Drug Free School. Second by**
117 **Ms. Dabrieo.**

118 **Vote: 4 – 0 in favor.**

119 GBCD – Background Investigation and Criminal Records Check: The School Board was provided
120 additional materials based on the questions asked during 1st review. Dr. Gadowski stated previously
121 he received a background check report indicating that a potential employee was able to be hired or
122 they were not because they had one of the five excluding felonies, it also included information
123 about misdemeanors, without any further documentation. The new report provides more details
124 about the misdemeanors, which is helpful. The exception was the received report on contracted
125 employees that did not list any details but asked for the Superintendent to sign off on the report,
126 which made him uncomfortable. Mr. Reuning stated after some additional information from
127 national agencies, the process was clarified in order to receive the reports by changing legislation.
128 This is a constantly changing issue discussed by the Superintendents meetings for the past six to
129 eight months, and every meeting has provided updated information. This policy is expected to
130 change in the near future as more details come forward.

131 Chair Snow stated one of the opinions regarding the policy and legal recommendations is to have
132 the school complete back ground checks rather than the vendors, which would result in higher costs
133 for the school for background checks. Dr. Gadowski reported that is the step that is taking place
134 now. Ms. Levenson stated the other part of the problem is that currently only the Superintendent
135 can review the back ground checks. It was stated even the word “designee” can’t be used because
136 that could be defined as the sub-contractors/vendor.

137 After discussion it was determined the policy would remain as recommended and additional
138 questions need to be answered regarding charges, especially surrounding misdemeanors.

139 Dr. Chavda asked if the section of Final Offer or Employment should be changed to include
140 additional information to refuse an offer of employment if (6) is the manufacturing, selling,
141 administering, dispensing, or distributing any controlled substance(s) anywhere, and not just on
142 school property. After discussion the board decided the language would remain as written.

143 Ms. Levenson asked if the board would be made aware of any other non-excluding charges if a
144 nomination is made, in order to make a hiring decision with all the available information about legal
145 charges. Dr. Gadowski reported he would bring the information forward to the board but there are
146 expected changes to the policy in the near future.

147 **Motion: by Ms. Dabrieo to accept policy GBCD Background Investigation and Criminal Records**
148 **Check. Second by Dr. Chavda.**

149 **Vote: 4 – 0 in favor.**

150 IJOC – Volunteers: Dr. Chavda asked for clarification on the difference of designated volunteer and
151 volunteer, as any party could be considered a volunteer. Mr. Sousa reported the school has defined

SAU #44 Nottingham
Nottingham School Board
Public Session Minutes
November 1, 2017 / 6:30 pm

152 it as volunteers for field trips complete the volunteer form, but are not required to complete the
153 background check, but someone volunteering for a repeating club/activities they will need the back
154 ground check; overnight field trips are the exception and background checks are needed.

155 Ms. Levenson stated the definition of designated volunteer can be found in statute.

156 After discussion it was determined the board would approve the recommended policy removing “on
157 a daily basis” in the Designated Volunteers section in Item #1 and would hold a future discussion to
158 further understand what the definition of a volunteer is and seek legal guidance.

159 Mr. Sousa asked for clarification regarding certification for coaches, as the language is geared more
160 toward high school. The language for elementary school is not as strict and as written could make it
161 more difficult for the school to hire coaches. General discussion took place about requirements for
162 coaches.

163 It was determined additional legal guidance was needed to clarify some sections of the policy.

164 **Motion: by Ms. Dabrieo to accept policy IJOC changing item #1 under Designated Volunteers**
165 **from daily to regular, and striking sentence under the Coaches section with the understanding**
166 **further follow up discussion will take place. Second by Dr. Chavda.**

167 **Vote: 4 – 0 in favor.**

168 10. Old Business:

169 a. NHSAA Facility Report:

170 b. 2018-2019 Draft Budget: Dr. Gadomski reviewed the proposed budget page by page and asked
171 for questions or comments on any of the line items.

172 Ms. Whitmore stated she knows that the Teacher Salaries would change with the inclusion of
173 the new World Language teacher, and one more intent to retire was just received. The
174 retirement will adjust teacher salaries as well as the health insurances and any buyouts, and all
175 other salary based lines. Mr. Sousa stated the amount would change further with the addition
176 of one more math specialist. The board requested the note for Teacher Salaries be updated.

177 Ms. Dabrieo asked about the increase for the Permanent Substitute. It was stated the position
178 receives an annual review and the final percentage may not be 3%.

179 Ms. Dabrieo asked about the Regular Ed Paraprofessional note being updated to reflect the
180 additional two Para’s needed for the full day kindergarten. Mr. Sousa stated updates are
181 needed to the insurance and salary related lines, but recommends having a para-professional
182 and teacher for each full day kindergarten class, which isn’t currently done in Nottingham but is
183 done in other districts.

184 | Dr. Chavda asked about if the new on-demand process was working for supplies. Mr. Sousa
185 stated it was successful with no negative feedback, but it would be implemented in the next
186 school budget. Currently teachers have the ability to order supplies through WB Mason, based
187 on their budget, and those items are shipped directly to the teachers.

SAU #44 Nottingham
Nottingham School Board
Public Session Minutes
November 1, 2017 / 6:30 pm

188 Chair Snow asked about Reading Supplies. Mr. Sousa would provide additional information to
189 the Budget Committee regarding supplies, if needed. Mr. Chauvette stated the younger grades
190 go through the supplies quickly. Mr. Sousa reported the increase with Science Supplies is for the
191 transition of the new program.
192 Mr. Sousa reported the increase for Classroom Periodicals was supporting the successful use of
193 the periodicals.
194 Ms. Dabrieo asked about the increase for the Special Education Para Salaries, asking for
195 clarification in the note. Mr. Reuning reported it was based on the prior year warrant article
196 and Ms. Whitmore would update the note.
197 Ms. Dabrieo asked about the Special Education Tuition-Non Public Elem increase of 93.64% but
198 the note states a 5% increase. Mr. Reuning reported it is a 5% increase to the currently used
199 rates for the total expenses and not just the prior year budget.
200 Mr. Sousa reported the percentage amounts appear to be misleading, but it is including a new
201 smart board. Ms. Levenson asked about the difference between the interactive boards and the
202 smart board, and asked to clarify the notes for the specific reasons. Mr. Reuning reported the
203 special education staff met with the Technology Director to set their specific needs.
204 Mr. Sousa would update the notes for Co-curricular Dues & Fees.
205 Chair Snow asked to make sure there was specific clarification of the do not exceed rates for
206 insurances does not include potential plan changes by employees.
207 Mr. Reuning reported the Special Contracted Services section has been updated to reflect
208 current student needs. Additional changes would be applied to the Physical Therapist; the total
209 would be reviewed and updated as needed.
210 Dr. Chavda asked about the increase in Course Tuition Reimbursement. It was stated the
211 amount was reduced the prior year, and this total reflects the most recent usage by the
212 teachers.
213 Ms. Dabrieo asked why the Librarian Salary increase was at 4.55% and Dr. Chavda asked about
214 the increase for Librarian Aide Salary. Ms. Whitmore stated should would double check the
215 amount, but believed it is due to the existing contract. Chair Snow and Mr. Reuning reported
216 the Para-professional accounts are increased a little more than expected because of the warrant
217 article regarding para-professionals in the prior year.
218 Mr. Sousa explained the increases seen in the library supplies and equipment was for the new
219 world language books, as well as the upgrades proposed for the library. Mr. Sousa stated the
220 Librarian would give the board a more thorough presentation about the changes being
221 proposed for the library at the first December 6th meeting. This change includes a new air
222 conditioner in the Maintenance of Plant section.
223 Ms. Dabrieo asked if the equipment that is being requested for this budget will work with future
224 changes proposed for the library. Mr. Sousa stated the new equipment would work with any
225 future changes.

SAU #44 Nottingham
Nottingham School Board
Public Session Minutes
November 1, 2017 / 6:30 pm

226 Mr. Sousa explained that technology is another big driver in the budget for the school, especially
227 with the upgrades to the internet services. Ms. Levenson stated it was previously discussed that
228 the school would need to upgrade the internet service with the continued transition to 1 to 1
229 equipment use by students.

230 Ms. Dabrieo asked if more software was being ordered or if the cost of software was increasing
231 in the Software account, and how many iPads were on a cart identified in the New Equipment
232 account. Mr. Sousa reported it is a situation of both for software costs and there are 24 iPads
233 on a cart.

234 Mr. Sousa reported there is an estimated \$16,000 to replace approximately 20 laptops, and
235 while some recycling does take place equipment older than 5 years doesn't work as well. The
236 largest part of the need for purchasing laptops versus Chromebooks is additional computer
237 based programs that are only available on the laptop.

238 General discussion took place about the differences and preferences of Chromebooks versus
239 laptops, and a case can be made to utilize both, depending on the circumstances and use by
240 each grade.

241 Chair Snow asked if the board should expect to continue to see more purchases for technology
242 and if a capital reserve account should be created. It was stated the school is continuing on the
243 existing Technology Plan, but that plan will end during the 2018/2019 budget cycle. The
244 Technology Plan is being updated and there is other equipment that the school will need to
245 upgrade on a continuing basis, such as the firewall equipment once every three years. Laptops
246 and computers have an average 5 year life.

247 Ms. Whitmore would update the note for Contract Services – GASB 45 Compliance.

248 Dr. Gadomski reported the SAU contract still needs to be approved and will be updated
249 accordingly.

250 Mr. Sousa stated while it appears that \$2,500.00 for a shredder, listed in Principal's Office New
251 Equipment, seems very high, the shredder is an industrial sized machine and not just a typical
252 shredder that could be purchased at an office supply store. This is needed to deal with the
253 confidential information the school produces; the new machine is replacing the current
254 shredder that is many years old and no longer working properly.

255 Ms. Dabrieo asked about the Maintenance Director Salary increase. Ms. Whitmore explained
256 that the percentage increase is based off the prior year budgeted amount and not the actual
257 salary amount he received; his raise was more than 3% in the prior year. Ms. Levenson asked to
258 clarify the note about the percentage change.

259 Ms. Whitmore explained the bid was received the prior day and the Propane line would increase
260 to \$58,510.00; the board will need to make a decision on the bid amount.

261 Ms. Levenson asked if the amount for propane is a typical increase. It was stated there is
262 fluctuation in prior years, as shown in the history, and it is difficult to predict because it is an
263 estimate for so far in the future. General discussion took place about the expense for propane,

SAU #44 Nottingham
Nottingham School Board
Public Session Minutes
November 1, 2017 / 6:30 pm

264 the amount in bids received by the other schools and for the town. The School Board could
265 request an additional bid or not accept a bid at all.

266 **Motion: by Dr. Chavda to accept the bid from Rymes Propane for the 2018/2019 of \$1.50 a**
267 **gallon for 39,000 gallons of propane. Second by Ms. Dabrieo**

268 **Vote: 3 in favor. 1 opposed.**

269 Dr. Gadomski reported the RFP for transportation has been sent.

270 Mr. Sousa reported he would be adding an additional amount to the Operation and
271 Maintenance of Plant New Equipment for a new small tractor and snow plow, as well as an
272 amount for new bleachers.

273 Ms. Dabrieo asked about new chairs for kindergarten and new lockers. Mr. Sousa stated after
274 discussion with the current kindergarten teacher chairs are good, but the additional equipment
275 is needed. Mr. Sousa stated more lockers are needed for the increase class sizes and the note
276 would be updated and moved from the Replacement of Furniture to New Equipment.

277 Ms. Whitmore stated an additional update would be needed for the Transportation notes with
278 the introduction of the new Homeless Transportation account.

279 Dr. Chavda asked about the changes in the Food Service accounts. Ms. Whitmore explained
280 food services program expenses are reviewed to make sure only approved foods are in the free
281 and reduced lunch program account identified as Food and Milk. All other items purchased for
282 food supplies are located in the Food and Milk Non Program account.

283 Discussion took place about the 24.58% increase in the Tuition Coe-Brown account. It was
284 stated the increase is not only for the increase in the number of students planning to attend Coe
285 Brown, but also the end of the discounted tuition rate Nottingham previously received. Ms.
286 Levenson stated she would provide the Budget Committee with further documentation about
287 the change in the tuition budget.

288 Chair Snow asked to verify the amount for Special Education Tuition Dover HS.

289 Dr. Gadomski reported all transportation accounts would be updated when a new contract is
290 received.

291 A general review of the final budget total took place, with calculation of the additional items
292 that are still coming. It was stated the budget would be reviewed as is to the Budget
293 Committee, with some of the items being hard costs that can't be changed, such as teacher and
294 para-professional salaries and benefits.

295 Ms. Levenson stated the board can review that the community expressed the desire to have
296 additional items, such as full day kindergarten and a world language, and the budget can be
297 presented with those programs included.

298 Discussion took place about how to address the additional para-professional needs for full day
299 kindergarten between the proposed and default budget and transportation expenses.

300 Ms. Whitmore asked if the board wanted to include the World Language program into the
301 current proposed budget that will be presented to the Budget Committee, as it isn't included in
302 the budget seen today. After discussion the teacher would be included in the budget.

SAU #44 Nottingham
Nottingham School Board
Public Session Minutes
November 1, 2017 / 6:30 pm

- 303 c. 2018-2019 Default Budget: Dr. Gadomski asked the board to review the default budget, but it is
304 fairly straight forward. Ms. Whitmore has established practices to set the default budget to
305 include the contractual obligations, eliminating the onetime expenses, and making adjustments
306 for the known future expense changes such as propane. Dr. Gadomski stated there are
307 approximately five accounts that will need detailed discussion to the Budget Committee for the
308 default budget.
309 Chair Snow stated the 1st Draft School Budget would be presented to the Budget committee at
310 their November 9th meeting.
- 311 d. Discuss Warrant Articles: Dr. Gadomski stated the warrant articles are a rough draft and includes
312 amounts the capital reserve funds for Grounds Improvement, Building Repair, Special Education,
313 and Text Books. Ms. Whitmore reviewed the balances in the capital reserve funds. The board
314 should advise Dr. Gadomski about their decision to add or remove items from the warrant
315 articles.
316 Chair Snow stated she is concerned that the amount previously identified for the Building Repair
317 fund is not enough and the amount should be increased to \$75,000.00 in order to address the
318 proposed plan in the CIP. Discussion took place about the possibility of using some of the
319 capital reserve funds for items in the 2018/2019 budget, reducing the grand total of the
320 proposed budget. Mr. Sousa expressed concern about using any of the Text Book reserve fund
321 as math books will be needed and they are typically expensive items.
322 Dr. Chavda stated she has been approached about a generator for the school and the need for a
323 larger generator, and should it be a warrant article. Mr. Sousa stated the existing generator only
324 supports the emergency needed items and any upgrades would require an upgrade to the
325 building wiring as well. Mr. Sousa recommended as a temporary fix would be to purchase a
326 generator for the kitchen. It was stated the school will look to eventually install a generator that
327 would supply power to the whole school.
328 The board would discuss additional warrant articles for a generator and technology capital
329 reserve fund.
330 Ms. Levenson asked to include teacher's desks in the budget.
- 331 e. School Board Goals – Discuss Assessment/Reporting & Facilities Goal: Discussion to take place at
332 the next board meeting.
- 333 f. Site Survey RFP Template: Discussion to take place at the next board meeting.
- 334 11. New Business: None.
- 335 12. Monthly Enrollment Report: N/A
- 336 13. School Board Newsletter/Community Newsletter: Chair Snow stated the newsletter was sent out.
- 337 14. Correspondence: Dr. Gadomski reported a request was received about impact fees and the response
338 will be sent soon.
339 Ms. Levenson stated the process regarding impact fees has been a well documented process and
340 was approved by the voters.

SAU #44 Nottingham
Nottingham School Board
Public Session Minutes
November 1, 2017 / 6:30 pm

341 Chair Snow stated a request was received to post the transportation contract on the website. There
342 was agreement it was a public document and would be posted.

343 15. Committee Report/Updates:

344 Budget Committee: Dr. Chavda stated she met with the committee, updated them on the budget
345 process explained the decision for full day kindergarten, and the proposed do not exceed rates for
346 insurances.

347 CIP: Chair Snow stated meetings continue, the next meeting will be held at the school and reports
348 will be updated.

349 16. Other: Chair Snow asked for an extension to the School Board Report to December 1st and there
350 was agreement. A few more reports were added to the list to include on the report.

351 Ms. Levenson asked for any information about the transfer of funds from public schools to private
352 schools. Dr. Gadomski stated he received some information at meetings he attends and more
353 information would come forward to the board soon.

354 17. Public Comment: None

355 18. Non-Public Session: N/A

356 19. Upcoming Meeting Dates:

357 November 15, 2017 at 6:00 pm Joint Board Meeting with CBNA at CBNA

358 November 15, 2017 at 7:00 pm Regular Board Meeting at CBNA Room 211B

359 November 27, 2017 at 6:15 pm Joint Board Meeting at SAU Office

360 December 6, 2017 at 6:00 pm Regular Board Meeting

361 December 18, 2017 at 6:15 pm Joint Board Meeting at SAU Office

362 December 20, 2017 at 6:00pm Regular Board Meeting

363 20. Adjournment:

364 **9:52 PM Motion: by Dr. Chavda to adjourn. Second by Ms. Dabrieo.**

365 **Vote: 4 – 0 in favor.**

366 Respectfully Submitted

367 Dawn Calley-Murdough